

**MINUTES of the REGULAR MEETING**  
**Of the BOARD of COUNTY COMMISSIONERS**  
**Of SAN MIGUEL COUNTY, NEW MEXICO**  
**HELD TUESDAY, JANUARY 11, 2022**

ZOOM LINK is active. At least 72 hours in advance of this meeting, the following agenda for today's meeting was posted and available for public inspection on the San Miguel County Website at [www.co.sanmiguel.nm.us](http://www.co.sanmiguel.nm.us) and available in hard copy at the office of the San Miguel County Manager.

**1. CALL TO ORDER**

Chairman Harold Garcia called the meeting to order at 2:00 PM at the San Miguel County Administration Complex located at 500 West National Avenue, Suite 200, Las Vegas, New Mexico 87701.

**2. ROLL CALL**

Chairman Harold Garcia present, Vice-Chairman Janice Varela present, Commissioner Max Trujillo present, Commissioner Martin Sena present, and Commissioner Kenneth Medina present.

A quorum is present.

**3. PLEDGE OF ALLEGIANCE**

Vice-Chair Janice Varela led the Chambers in the Pledge and Salute to the NM flag

**4. SALUTATION TO THE NEW MEXICO STATE FLAG:**

**"I salute the flag of the State of New Mexico and the Zia Symbol of perfect friendship among United Cultures".**

**5. APPROVAL OF AGENDA**

Vice-Chair Janice Varela asked the commission to move item n before letter e.

Motion made by Commissioner Max Trujillo to approve Agenda. Second by Commissioner Kenneth Medina. Motion carried.

**6. APPROVAL OF MINUTES**

**a. 11-9-2021-SM**

Motion made by Commissioner Max Trujillo to Approve minutes of 12-14-2021-SM. Second by Vice-Chair Janice Varela. Motion carried.

## **7. PUBLIC INPUT FORUM**

Two citizens signed up for Public Input:

Manuel Garcia spoke on broad- band infrastructure. He also spoke about a new ACP Program that began on December 31, 2021 for \$30 month to help for bills. He also mentioned that he had submitted a letter to the County Manager regarding the roads. Mr. Garcia believes that the County Commission has the authority to make a decision.

Oren Matthews spoke about other contractors coming into San Miguel County from other Counties doing work here and not contributing anything back to our community.

## **NEW BUSINESS**

### **8. REGULAR BUSINESS**

#### **a. ELECTION OF CHAIR**

Commissioner Martin Sena spoke on how important the role of a Chairman is. He mentioned that he personally likes the direction they are moving and to recommend Chairman Harold Garcia to continue as Chair.

Chairman Harold Garcia accepted the nomination to keep the seat as Chairman.

Motion made by Commissioner Martin Sena to keep Chairman Harold Garcia as Chair. Second by Commissioner Kenneth Medina. Motion carried.

Commissioner Max Trujillo expressed his gratitude that everything has been going smoothly and therefore nominates to keep Janice Varela as Vice-Chair.

Vice-Chair Janice Varela accepted the nomination to keep the seat as Vice-Chair.

Motion made by Commissioner Max Trujillo to keep Janice Varela as Vice-Chair. Second by Commissioner Kenneth Medina. Motion Carried.

#### **b. OATH OF OFFICE-DETENTION CENTER STAFF**

Tabled

Recommendation made by San Miguel County Manager to table.

#### **c. RESOLUTION ADOPTING OPEN MEETING ACT**

San Miguel County Chairman Harold Garcia mentioned that it is a protocol to Adopt Open Meetings Act yearly. To keep monthly Commission Meetings every second Tuesday of the month at 2:00 p.m.

San Miguel County Vice –Chair Janice Varela asked if the meetings should be published in the Optic. County Manager said that the Resolution does not require it to be published; only when practical.

Motion made by Vice-Chair Janice Varela to Adopt Resolution Open Meetings Act. Second by Commissioner Martin Sena. Motion carried.

**d. APPOINTMENT OF BOARD MEMBER AND ALTERNATE NMCIA POOL**

Chairman Harold Garcia asked Commissioner Max Trujillo if he would like to continue on the board, he accepted. He also requested to appoint County Manager Joy Ansley as an Alternate.

Motion made by Commissioner Kenneth Medina to appoint Commissioner Max Trujillo as Board Member and County Manager as an alternate to NMCIA Pool. Second by Vice-Chair Janice Varela. Motion Carried.

**n. COVID UPDATE**

San Miguel County Emergency Manager Dennis Esquibel spoke about the covid cases in San Miguel County. He also mentioned that FEMA will be having a Vaccination Clinic in Ribera New Mexico, Sapello New Mexico, and Pecos New Mexico.

\*For Informational Purposes Only

**e. RESOLUTION FOR LIMITED PARTICIPATION AT THE 2022 LEGISLATURE**

San Miguel County Chairman Harold Garcia spoke about attending the Legislature. Three or more commissioners may attend the Legislature.

Motion made by Commissioner Max Trujillo to approve Resolution for Limited Participation at the 2022 Legislature. Second by Commissioner Kenneth Medina. Motion Carried.

**f. REQUEST FOR FUNDING TO CITY OF LAS VEGAS FRIENDS OF THE MUSEUM**

Annette Garcia spoke on behalf of the museum asking the Commission for \$24,000.00 to help assist them to host a rodeo to raise money.

Lorenzo Flores presented to the commission a performance and song. He also showed some artifacts and spoke about the Morada.

Motion made by Vice Chairman Janice Varela to approve Request funding to City of Las Vegas Museum. Second by Commissioner Martin Sena. Motion Carried.

**g. CONSIDERATION OF JOB DEPUTY COUNTY MANAGER**

San Miguel County Manager Joy Ansley asked the Commission for approval to consider a Deputy County Manager position to help assist the County Manager with day to day tasks and it would be posted in house.

Motion made by Vice-Chair Janice Varela to consider Job description for Deputy County Manager. Second by Commissioner Kenneth Medina. Motion Carried.

**h. CONSIDERATION OF JOB DESCRIPTION FOR DWI OFFICE YOUTH SERVICE AND PROGRAM COORDINATOR**

San Miguel County Human Resource Director Eileen Sedillo presented to the Commission consideration a job description for DWI Office Youth Service and Program Coordinator.

Motion made by Commissioner Max Trujillo to approve job description for DWI Office Youth Service and Program Coordinator. Second by Vice-Chair Janice Varela. Motion Carried.

**i. CONSIDERATION OF COVID VACCINE POLICY**

San Miguel County Human Resource Director Eileen Sedillo asked the Commission on Consideration of Covid Vaccine Policy. Stating back in September a mandatory vaccination policy was brought to the NM Counties. Employees who are not fully vaccinated will have to test weekly.

Motion made by Commissioner Kenneth Medina to approve Covid Vaccine Policy. Second by Vice-Chair Janice Varela. Motion carried.

**j. CONSIDERATION OF REVISED PURCHASING REGULATIONS**

Tabled

Motion made by Commissioner Martin Sena to Table Consideration of Revised Purchasing Regulations. Second by Commissioner Kenneth Medina. Motion Made.

**k. PROPOSED PROPERTY LEASE FOR TRANSFER STATION LUNA AREA**

Proposed Property Lease for Transfer Station in Camp Luna Area: Motion to Authorize County Manager to counter the Las Vegas Land Grant offer. Offer \$500 per month lease with option to renew after one year.

Motion made by Commissioner Harold Garcia to authorize County Manager Joy Ansley to counter the Las Vegas Land Grant Offer. Second by Commissioner Max Trujillo. Motion Carried.

Discussed in Executive Session

#### **I. COUNTY MANAGER'S REPORT**

San Miguel County Manager Joy Ansley spoke about financing awarded to El Valle Community Center will be set up to meet NMDFA procurement rules.

ARPA federal funding completed.

San Jose trash clean up awarded to San Miguel County Hispano of Chambers.

Application packets for funding will be forwarded to State Legislatures.

\*For Informational Purposes Only

#### **m. PROBATE COURT 2021 YEAR END REPORT**

San Miguel County Probate Judge Dwight Torres informed the commission on the amount of probates submitted for the year and also thanked his Probate Clerk Zachary Garza and all the employees and County Clerk Geraldine Gutierrez from the San Miguel Clerks Office for being so helpful with everything.

\*For Informational Purposes Only

#### **o. RESOLUTION OF EMERGENCY DECLARATION FROM WIND DAMAGE ON DECEMBER 15, 2021**

San Miguel County Emergency Manager Dennis Esquibel informed the Commission about the severe wind gusts which were as high as 88 mph throwing down power lines causing power outages.

Motion made by Commissioner Max Trujillo to approve Resolution of Emergency Declaration from Wind Damage on December 15, 2021. Second by

#### **p. DEPARTMENT HEAD UPDATES**

San Miguel County Public Works Director Gerald Garcia updated the Commission on road updates and special projects.

Alex Tafoya spoke about the CBDG Funds asking to finalize the plans and bid on the project.

\*For Informational Purposes Only

**q. AWARD ENGINEERING CONTRACT**

San Miguel County Public Works Director Gerald Garcia presented the Commission on the three Contractors. The three contractors were Miller Engineering, Bohanan Engineering, & Sunina Engineering.

Chair-Man Harold Garcia said that the contractors need to be renewed yearly depending on the service they provide.

Motion made by Commissioner Kenneth Medina to Approve Resolutions for Engineering Contract and include the third contract engineer Sunina Engineering. Second by Commissioner Martin Sena. Motion Carried.

**Roll Call:**

Chairman Harold Garcia-yes

Vice-Chair Janice Varela-yes

Commissioner-Max Trujillo-yes

Commissioner Martine Sena-yes

Commissioner Kenneth Medina-yes

**r. RESOLUTION ADOPTION CONSUMER PRICE INDEX INCREASE FOR SOLID WASTE**

San Miguel County Public Works Director Gerald Garcia presented the Commission a resolution to increase prices for solid waste.

Motion made by Commissioner Martin Sena for approval of Resolution Adoption Consumer Price Index Increase for Solid Waste. Second by Vice-Chair Janice Varela. Motion Carried.

**s. TRAVEL APPROVAL FOR GERALD GARCIA TO ATTEND THE WORLD OF ASPHALT/AGGREGATE ACADEMY CONFERENCE MARCH 29-31, 2022 IN NASHVILLE TN.**

San Miguel County Public Works Director Gerald Garcia asked the Commission for approval to attend the World Asphalt/Aggregate Academy Conference.

Motion made by Commissioner Martin Sena to approve Gerald Garcia to attend the World Asphalt/Aggregate Academy Conference March 29-31 2021 in Nashville TN. Second by Vice-Chair Janice Varela. Motion Carried.

**t. AWARD ELECTRICAL CONTRACT**

San Miguel Interim Finance Director Tasha Martinez presented to the commission on Award Electrical Contract.

Motion made by Commissioner Max Trujillo to approve IGB Electrical service. Second by Commissioner Kenneth Medina. Motion carried.

**u. AWARD PLUMBING SERVICES CONTRACT**

San Miguel County Interim Finance Director Tasha Martinez presented to the commission to reject the bid and repost.

Motion made by Commissioner Kenneth Medina to reject the bid and repost on January 14th. Second by Chair-Man Harold Garcia. Motion Carried.

**9. BOARD OF FINANCING MEETING**

**a. ACCOUNTS PAYABLE FOR THE MONTH OF NOVEMBER 2021**

San Miguel County Interim Finance Director Tasha Martinez presented to the Commission Accounts payable for the month of November 2021

Motion made by Vice-Chair Janice Varela to approve Accounts Payable for the month of November 2021, Second by Commissioner Kenneth Medina.

**b. INDEGENT CLAIMES**

San Miguel County Interim Finance Director Tasha Martinez presented to the commission Indigent claims.

Motion made by Vice-Chair Janice Varela to for Indigent claims. Second by Commissioner Max Trujillo. Motion Carried.

**c. CERTIFICATION OF CAPITAL ASSET INVENTORY FOR FY21/22; RESOLUTION 2022-01-11-F1-FA**

Tabled

Motion made by Vice-Chair Janice Varela to table. Second by Commissioner Max Trujillo. Motion Carried.

**d. BUDGET REPORT FOR THE PERIOD OF JULY 1, 2021 THROUGH NOVEMBER 30, 2021**

San Miguel County Interim Finance Director Tasha Martinez informed the commission the budget report for the period of July 1, 2021 through November 30, 2021.

\*For Informational Purposes Only

**e. CASH BALANCE REPORT FOR THE MONTH OF NOVEMBER 2021**

San Miguel County Interim Finance Director Tasha Martinez informed the commission the cash balance report for the month of November 2021.

\*For Informational Purposes Only

**f. JOURNAL ENTRY REPORT FOR THE MONTH OF NOVEMBER 2021**

San Miguel County Interim Finance Director Tasha Martinez informed the commission Journal Report for the month of November 2021.

\*For Informational Purposes Only

**g. RECEIPT REPORT FOR THE MONTH OF NOVEMBER 2021**

San Miguel County Interim Finance Director Tasha Martinez informed the commission the receipt report for the month of November 2021.

\*For Informational Purposes Only

Commissioner Martin Sena asked the Commission for a moment of Silence for the families for the tragedy that occurred at the Valley.

Motion Made by Commissioner Martin Sena to leave Regular Meeting end enter Executive Session. Second by Commissioner Kenneth Medina. Executive Session was entered at 5:10 p.m.

**EXECUTIVE/CLOSED SESSION**

Limited Personnel Matters, as permitted by NMSA 1978, Section 10-15-1(H) (2) (as amended) of the Open Meetings Act, more specifically personnel matters regarding specific county Departments:

Certain Purchases, as permitted by NMSA 1978, Section 10-15-1(H) (6) (as amended) of the Open Meetings Act, and Section 13-1-116 of the procurement Code:

Attorney- Client Privilege Pertaining to Threatened or Pending Litigation, as permitted by NMSA 1978, Section 10-15-1(H)(7) (as amended) of the Open Meetings Act. More Specifically:

Opioid Litigation Update and Consideration of the Opioid Global Settlement.



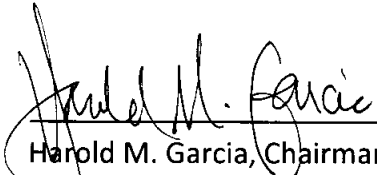
## RESUME REGULAR COMMISSION MEETING

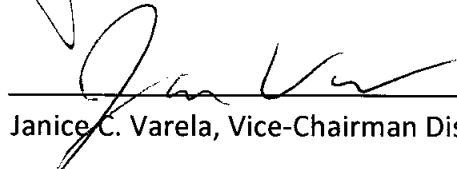
### 10. ADJOURNMENT

Motion made to come out of Executive Session and re-Adjourn Regular Session by Commissioner Max Trujillo. Second by Commissioner Kenneth Medina. Motion passed at 6:28 p.m.

Motion to Adjourn-by Commissioner Martin Sena Second by Commissioner Kenneth Medina. Motion carried. Regular meeting adjourned at 6:30p.m.

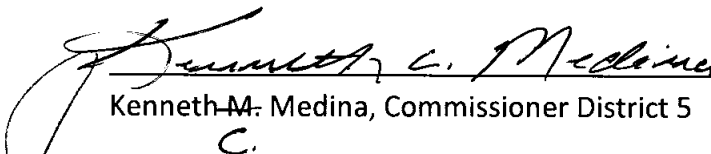
Approved this 8th day of February, 2022 as the Official Minutes of the Board of County Commissioners of San Miguel County New Mexico, of its Regular Meeting held January 11, 2022.

  
\_\_\_\_\_  
Harold M. Garcia, Chairman District 1

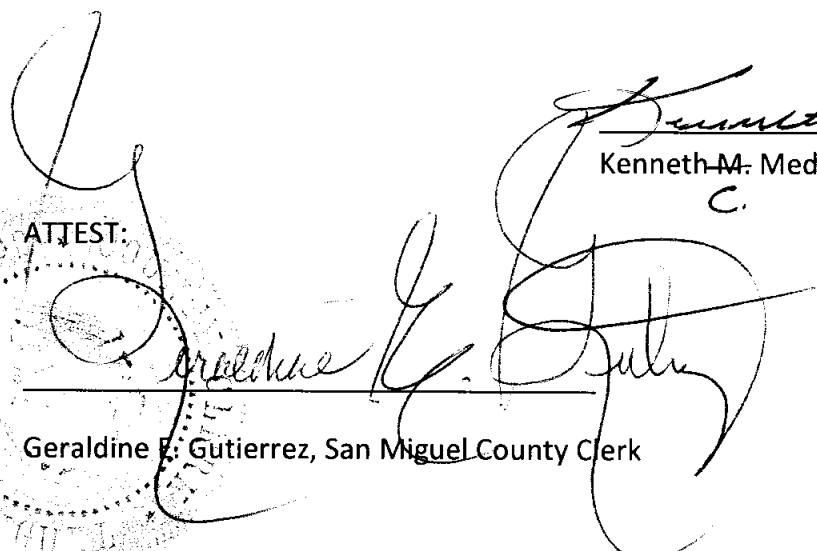
  
\_\_\_\_\_  
Janice C. Varela, Vice-Chairman District 2


  
\_\_\_\_\_  
Max O. Trujillo, Commissioner District 3

  
\_\_\_\_\_  
Martin M. Sena, Commissioner District 4

  
\_\_\_\_\_  
Kenneth M. Medina, Commissioner District 5

ATTEST:

  
\_\_\_\_\_  
Geraldine E. Gutierrez, San Miguel County Clerk

  
\_\_\_\_\_  
Minutes submitted by Erica Sena

### **NOTICE TO PEOPLE WITH DISABILITIES**

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the San Miguel County Managers Office at (505) 425-9333 at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the county at the above number if a summary or other type of accessible format is needed